

Full-time Application Form 2009/10



Please print or type clearly.

Complete Parts **A**, **B**, **C** and **D** of the form giving your personal details in full.

Please note that all applicants are required to attend an informal interview before being offered a place on a course. Please refer to the section over on Data Protection.

Part A

Last Name _____

First Name(s) _____

Male Female Ms Miss Mrs Mr
(tick the boxes that apply to you)

Address _____

Postcode _____

Email Address _____

Tel No (home) _____

Daytime (if applicable) _____

Mobile _____

Date of Birth _____

Age in years on 01/09/2009 _____

Name of Parent(s), Guardian(s) or Next of Kin _____

Relationship to Student _____

Address During the Course (if different from your home) _____

Postcode _____

Email Address _____

Tel No (home) _____

Daytime (if applicable) _____

Mobile _____

Please state your ethnic origin below:

11 Asian or Asian British - Bangladeshi

12 Asian or Asian British - Indian

13 Asian or Asian British - Pakistani

14 Asian or Asian British -
Any other Asian background

15 Black or Black British - African

16 Black or Black British - Caribbean

17 Black or Black British -
Any other Black background

18 Chinese

19 Mixed - White Asian

20 Mixed - White and Black African

21 Mixed - White and Black background

22 Mixed - Any other mixed back-

ground

23 White - British

24 White - Irish

25 White -
Any other White background

98 Any other

Please enter your nationality (as stated on your passport)

Which country do you normally live in?

Have you ever lived outside the European Union? Yes No

Date of entry into the UK (if applicable)

Are you a refugee? Yes No

Are you an asylum seeker? Yes No

Part B

In order that we can arrange your interview, please give the following details:

The course(s) you are interested in, in order of preference:

Course Title: _____ Course Code: _____

Course Title: _____ Course Code: _____

Course Title: _____ Course Code: _____

If you require further details of a course please phone the College Information Centre on **0845 330 3343**.

Support for you

We offer a range of support services for students with disabilities and/or learning difficulties so that you can get the most out of your course. Anything that we can do to help will be discussed confidentially and details only revealed to those College staff who need to know.

In order for us to give you as much support as possible during your time at College, please answer the following questions:

1. Would you like extra help with:

Maths Yes No English Yes No

2. At present we support students with the following physical disabilities/medical conditions:

visual impairment; colour blindness; hearing impairment; skin disorders or allergies; epilepsy; ME; asthma; respiratory problems; help in getting around College for wheelchair users.

If these or other conditions apply to you we can support you, please let us know.

I am interested in how the College can support my studies

3. We also support students with learning difficulties such as:

dyslexia; dyspraxia; Aspergers, other learning difficulties or disabilities, mental health difficulties.

If these or similar conditions apply to you, we can support you so please let us know.

I am interested in how the College can support my studies

4. Please tell us the best way for you to let us know how we can support you at College:

By talking confidentially to a member of staff at interview

In writing (please attach your letter)

Through someone else such as an advocate, parent or carer who will accompany you to your interview

We are committed to meeting the needs of people with learning difficulties or disabilities. All information you give us will be treated in confidence and will not affect your chances of being offered a place on a course.

5. Do you have a criminal record?

Yes No We need this information in order to protect staff and students and to support the individual making the declaration.

By signing this form you agree to the recording and processing of personal data as outlined below.

We may ask for references from your college, school and employers. By signing this application form you are giving us permission to take up references where appropriate.

Bracknell & Wokingham College and/or the Learning and Skills Council may contact you in the future.

Please tick here if you do not wish to be contacted

Signed _____

Date _____

To obtain further help and advice please telephone the College on 0845 330 3343, (Minicom users only: 01344 460225).

Return the whole form by post to:

Full-time Admissions, College Information Centre, Bracknell & Wokingham College, FREEPOST (RG2710), Bracknell, RG12 1ZY or fax to: 01344 460387.

Enquiry Ref No. EN/FT/2009/10

Data Protection Act 1998 - The information you provide on this form will be passed to the Learning and Skills Council (the LSC). The LSC is responsible for funding and planning education and training for young people and adults in England and is registered under the Data Protection Act 1998. The information you provide will be shared with other organisations for the purpose of administration, careers and other guidance and statistical and research purposes. Other organisations with which we will share information include, the Department for Education and Skills, Connexions, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the LSC or its partners. At no time will your personal information be passed to organisations for marketing or sales purposes.

From time to time students are approached to take part in surveys by mail and phone, which are aimed at enabling the LSC and its partners to monitor performance, improve quality and plan future provision.

Tick this box if you do not wish to be contacted by the LSC or its partners in respect of surveys and research. The LSC values your views on the education or training which you receive, and will use these to help bring about improvements for learners in England.

The LSC or its partners may wish to contact you from time to time about courses or learning opportunities relevant to you. Please tick here if you do not wish to be contacted about courses or learning opportunities by post.

