

**The next meeting of the Corporation will be held on
Wednesday 13 July 2011
at 1030 hrs in the Church Road Conference Room**

Before the meeting there will be a training session on Safeguarding by
Brian Uzzell (Director of Student Services) and
Anne Constable (Section Head Functional Skills and ALN)

After the meeting there will be a buffet lunch to say farewell to members who will
be leaving the Corporation.

A G E N D A

Agenda Number	Agenda Item	Category	Action
26/11	APOLOGIES Nick Parish.		
27/11	DECLARATIONS OF INTEREST	Action	
28/11	MEMBERSHIP OF CORPORATION:	Decision/ Approval	
	28.1/11 To note the retirement of Dorothy Hayes and thank her for her valued contribution to the Corporation over many years.		
	28.2/11 To note the resignation of Jan Gay who will be leaving the College and to thank her for her contribution on behalf of the College's business support staff. An election for her replacement will therefore be held in the autumn term.		
	28.3/11 To note the resignation of the Principal, Howard O'Keeffe who will be retiring from the College on 31 August 2011 and to thank him for his many		

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	years' valuable service.		
	28.4/11 To note that the new Principal, Campbell Christie, will take up his post on 1 September 2011.		
	28.5/11 Membership of the Corporation and the Composition of its Committees effective 1 September 2011.		Attached
29/11	MINUTES OF THE MEETING HELD ON 16 MARCH 2011	Decision/ Approval	Attached
30/11	MATTERS ARISING		
31/11	MINUTES OF THE FOLLOWING COMMITTEES:		
	31.1/11 Minutes of the Audit Committee meeting held on 21 June 2011	Discussion/ Receipt	Attached
	31.2/11 Minutes of the Curriculum and Quality meeting held on 22 June 2011	Discussion/ Receipt	Attached
	31.3/11 Minutes of the Resources Committee meeting held on 28 June 2011	Discussion/ Receipt	Attached
32/11	EQUALITY AND DIVERSITY COMMITTEE MINUTES OF MEETINGS HELD ON 29 MARCH AND 10 MAY 2011	Discussion/ Receipt	Attached
33/11	ACADEMIC BOARD MINUTES OF MEETING HELD ON 6 JUNE 2011	Discussion/ Receipt	Attached
34/11	CORPORATION GOVERNANCE SELF-ASSESSMENT 2010-2011 QUESTIONNAIRE This form is also enclosed separately (with a "freepost" envelope) for completion by Corporation Members and	Action	Attached

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	return to the College by Friday 29 July 2011. This document is unchanged but needs to be completed annually.		
35/11	RISK MANAGEMENT POLICY	Decision/ Approval	Attached
36/11	CORPORATION CALENDAR AND TERM DATES 2011-2012	Action	Attached
37/11	BUDGET MONITORING REPORT – 31 MAY 2011	Discussion/ Receipt	Attached
38/11	PRINCIPAL'S REPORT	Discussion/ Receipt	Attached
39/11	STAFF LIAISON COMMITTEE REPORT	Discussion/ Receipt	Oral Report
40/11	COMPLAINTS REPORT	Discussion/ Receipt	Attached
41/11	SAFEGUARDING:	Discussion/ Receipt	Attached
	41.1/11 Safeguarding Policy		
	41.2/11 Safeguarding Annual Report 2010-2011		
42/11	COLLEGE EVENTS 2011 ACHIEVER AWARDS CEREMONY - DECEMBER 2011 Corporation Members' assistance with sponsorship for this event is sought.	Information	Oral Report
43/11	ANY OTHER URGENT BUSINESS	Information	Oral Report
44/11	FUTURE MEETINGS The next meeting will be held on the afternoon of Thursday 28 July 2011. Further details to be advised. See schedule of proposed meetings for 2011-2012 at item 36/11.		Attached

Encs:

AoC – letter from Chair of AoC reference Voluntary Foundation Code of Governance for English Colleges.

Distribution:

All Corporation Members
Clerk to the Corporation
Senior Management Team
Principal Designate
College website

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